# **Youth In Action Policies and Procedures**

#### **Hours**

# Monday/Tuesday/Wednesday/Friday

3:30pm-7:45pm

(Hours are subject to change due to lack of reservations.)

The maximum time for a child in Youth in Action is 3 hours total per day. Check the website or sign posted on the door for up to date and current hours.

#### **Rates**

Youth in Action is free for children on an active membership.

Child guests of current members:

\$10/hour for up to 3 hours

\$14/hour for 2 kids

\$16/hour for 3 kids

#### **General Policies**

\*All parents must sign a liability and release form.

- \*No more than 3 hours per day, per child (an extra fee may incur for every 15 minutes over 3 hours)
- \*Reservations are not required, but walk-ins may be turned away if we are full.
- \*Parents MUST be on-site to utilize Youth in Action unless using the trail system for running. Parents doing so MUST have a cellphone on them at all times.
  - \*We may close early if we have a lack of reservations after 7:00pm

# **Reservations/Cancellations Policy**

Reservations are not required but are strongly recommended as we may close early dues to lack of reservations or may have to turn away walk-ins if we are full.

Reservations can be made up to one full week in advance. Please email alexa@athleticclubofbend.com to make your YIA reservation.

### Sign In/Out Procedures

Please remember to sign your child in on the sign-in sheet upon arrival, clearly stating your name, an expected location, and expected return time. Sign your child out upon departure on the same sheet. Please be sure to inform staff if someone other than yourself will be picking them up; this can also be indicated in the notes section of the sign-in sheet.

### **Snack Policy**

Snacks and water bottles from home are encouraged as we do not provide snacks. Please no nuts or nut products. Please be sure to label all your child's belongings.

### **Sick Policy**

For everyone's wellness, sick children are NOT permitted in Youth in Action. Children must be fever free for 24 hours. No diarrhea. Runny noses must be clear (no green or yellow discharge), and children may not have a wet productive cough. If your child is sick, you will be asked to come pick them up. YIA is NOT a place to bring your child if they are home sick from school. To further assist the spread of germs, we ask that everyone use hand sanitizer when entering and exiting the YIA room.

# **Behavior Policy**

Excessive rough housing, hitting other children, or repeated failure to follow YIA rules may result in a child being suspended from YIA.